



APPLICATION FOR LEASE

Property

Name

The attached Application for Residential Tenancy must be completed in full and signed by all applicants in order to be processed.

In order for us to process your application please provide **two forms of ID** for each applicant over 18 years of age. It's compulsory that one form of ID must be photo ID. Please note that we do require ID for anyone over the age of 18, who will be living in the property, regardless of whether they will be named on the lease or not.

The following will be accepted as identification:

- Full Australian Birth Certificate
- Australian Citizenship Certificate
- Australian Passport (current or expired within last 2 years)
- International Passport
- Australian Photo Drivers Licence
- Medicare Card

Please also provide either a recent pay slip or bank statement showing regular income or proof of savings. Feel free to provide us with any further documentation, that you see fit.

If you have any questions regarding the application process please do not hesitate to contact our friendly team at Laurence Realty North on 9407 9971.



ANNEXURE A

STANDARD RESIDENTIAL PROPERTY LEASE

(In addition to the Information for Tenants and any relevant By-Laws)
To Property Address:

1) REQUIREMENTS DURING TENANCY

RENT - The rent is to be paid one (1) week in advance at all times. Method of payment of rent and invoiced accounts is by direct deposit into Laurence Realty's Trust Account via internet banking or at any Bank branch. No cash is accepted at the office, due to security reasons. The tenant/s acknowledges that it is their sole responsibility to ensure that their correct tenant identification number is supplied and appears on all payments made to Laurence Realty. The tenant/s acknowledges that if this number does not appear on Laurence Realty's bank statement, they may go into arrears and be issued with a breach/termination notice. The tenant/s will be responsible for providing proof of payment to Laurence Realty and agree to reimburse the owner all fees incurred due to this error, ie bank transaction search or court application costs. If as a result of this error a breach/termination notice is issued and the error later rectified, the breach/termination notice will not be withdrawn from the tenant/s file but a note will be made for future reference.

EXTENSION OF LEASE – The decision to grant an extension of the lease is at the discretion of the owner and the owner's agent. If the owner agrees to extend the lease period, the length of the term will be at the discretion of the owner and a new lease must be signed. The tenant also acknowledges the owner's right to issue 60 days' notice to vacate during the term of a periodical tenancy in the event that they wish to resume the property or for any other reason or 30 days' notice in writing on a fixed term lease.

PROPERTY CONDITION REPORT – The tenant is aware and agrees that a Property Condition Report will be provided to them on behalf of the owner/s and this report will form part of the lease agreement. Please check through the report & make any amendments you feel necessary and sign & return the report to the office within 7 days.

DISCLOSURE OF PERSONAL INFORMATION & NATIONAL TENANTS

DATABASES - The tenant/s acknowledge that they have been advised that in the event of a breach of the Tenancy Agreement items of personal information contained in their application form will be recorded in Tenancy Databases by the Managing Agent. The tenant/s consent the Managing Agent to supply information to a requesting party with regards to this tenancy, on their vacating and future references.

SPARE KEYS - The tenant/s agree that if access is required due to loss of keys or keys being locked outside the premises, the tenant/s must contact a Locksmith at their own expense. The agent is not responsible to provide extra keys or attend the premises.

PARKING - The tenant/s agree not to park on the lawns. Should cars cause any damage to the lawns, gardens or reticulation, a gardener/handyman will be employed and the tenant/s will be responsible for the cost of the repairs.

VEHICLES & DRIP TRAYS - The tenant/s agree to prevent any oil, grease or petrol leaks from motor vehicles on the driveway and on the carport and/or garage area floor. The tenant/s are aware and agree that NO unregistered vehicles, pulled apart registered vehicles, or car bodies and pieces are allowed to be at the property.

POT PLANTS - No pot plants or whitegoods are to be kept on carpeted areas.

FURNITURE - The tenant/s agree to place felt under all furniture to be used on timber or slate floor areas.

NOISE - The tenant/s are to have due consideration for their neighbours and are not to make excessive noise.

INSPECTIONS – Further to Inspection Clause 2.36 of your Residential Lease, we will use a digital camera to photograph the premises, grounds included, and any maintenance items. The tenant/s also acknowledges that if the gardens and lawns are not maintained at inspection, or at the end of a breach notice period, a garden maintenance company will be employed and costs will be charged direct to the tenant. Routine Inspections commence after the initial 6 weeks & thereafter every 3 months- letters advising dates will be sent up to 2 weeks prior.

CONTRACTORS – The tenant/s agree that if any contractor is ordered to attend to maintenance, and if there is no fault found, or the fault is deemed to be caused by the tenant/s, it is the tenant/s responsibility to reimburse the owner the cost of the account.

*** PLEASE NOTE***

If there is an emergency out of office hours, please consult the emergency contractors list.

PETS (IF APPLICABLE) – The tenant/s acknowledge and agree that pets are NOT to be allowed inside the premises, unless agreed upon within in the lease.

WATER CONSUMPTION - The tenant/s agree to pay all water consumption costs at the property.

END OF LEASE a) RELETTING - The tenant/s acknowledge and agree that the agent will advertise the availability of the premises during the notice period and the tenant/s agree to allow inspections for prospective tenant/s at reasonable hours of the day, to be carried out, with prior notice given to the current tenant/s.

WATER METER READING - The tenant/s agree to pay a fee for a Special Water Meter Reading upon vacating the property - to be deducted from the Tenant/s Bond, the charge is subject to change by the Water Corporation and the tenant/s agree to pay this account.

CONTENTS INSURANCE- Tenants please arrange their own contents insurance as the owner will only insure the property & not their possessions.

MAINTENANCE- Please ensure that all maintenance is reported to the property manager at the office within 24 hours and please do so in writing by email or with completion of the maintenance request form.

UTILITIES-Tenants must ensure that they arrange for all Utilities such as gas, electricity & telephone connections are transferred into their names prior to taking possession of the property.

WATER ACCOUNTS - All water usage accounts will be sent to you via email. Please make payment as per instruction on the invoice and to Laurence Realty not to Water Corp.

RETIC- Tenants must ensure that the reticulation at the property is set for the correct days & times, as the tenant will be held responsible for any fines issued in this regard by the water corporation.

SIGNED BY THE TENANT/S:

X.....
X.....
X.....

DATED:/...../.....



ANNEXURE B

Zero Tolerance Rent Arrears

This Annexure Outlines Agents rent arrears procedure and the Tenant hereby acknowledges they understand & accept the following:

Step 1, 2 Days in Arrears

A rent reminder letter will be issued and we will contact you by phone, sms or email. If the phone does not answer and voicemail is available, we will leave a message.

This message is to inform you that you are currently in arrears of rent and we require immediate payment otherwise a Form 1B Notice of Termination will be issued.

Step 2, 3 Days in Arrears

We will contact you again by either phone, sms or email. If the rent is not paid up in full by 4pm this day, a Form 1B Notice of Termination is issued. It is important to note that should a Form 1B Notice of Termination be issued, it is recorded on your file and we will go against your record as a tenant.

Step3, 13 Days in Arrears

If your rent has not been paid in full we will endeavour to contact you again by phone, sms, email or letter to advise you that your rent has not been received in full and that we are now lodging a Form 6 or Form 12 with the Magistrates Court for termination of your Tenancy Agreement, possession of the property and payment of rent arrears and accounts. Please note that your name will be lodged on TICA and NTD Defaulting Tenant Databases until accounts/rent are paid in full to the Agent.

I/We the tenants hereby understand and acknowledge the above 'Zero Tolerance' rent arrears policy and fully understand and accept its consequences.

Tenant Sign

Tenant Sign

Tenant Sign

Tenant Sign



ANNEXURE C

Defaulting Tenant Databases

This Annexure advises that the Agent is a member of the following:

- Tenancy Information Centre Australia Pty Ltd
- Real Estate Institute of Australia Tenant Register
 - National Tenancy Database Register

These are National Information Services to the real estate industry on defaulting tenants. Our office is a supporter of these services and advises that should a default occur under your Tenancy Agreement; the information will be listed on the above database. Once listed, the information will remain on file until any defaults are rectified.

This may increase difficulty when trying to relocate as the above registers have a strong membership throughout Australia, New Zealand and the United Kingdom.

We look forward to a harmonious Agent/Tenant relationship, and will only follow this course of action when absolutely necessary.

Tenant Signature

Tenant Signature

Tenant Signature

Tenant Signature

EXPLANATION FOR APPLICANTS

Only complete this APPLICATION if You are sure that You want to enter into a Residential Tenancy Agreement with the Lessor of the Premises

The Lessor of the Premises is attempting to locate the most suitable tenant; that is a tenant who pays the rent on time and takes good care of the Premises.

To enable the Lessor of the Premises to determine in their opinion, who is the most suitable person, the Lessor's Property Manager requires some background information about You.

The form "APPLICATION TO ENTER INTO RESIDENTIAL TENANCY AGREEMENT" is not the Residential Tenancy Agreement.

The purpose of this form is:

First, to inform the Lessor of Your details, and Your requirements for the Residential Tenancy Agreement; for example, if You wish to have pets at the Premises.

Second, to inform You of the Lessor's or Property Manager's usual use of one or more residential tenancy databases.

Third, to inform You of the money that is required to be paid prior to taking possession of the Premises; for example, the value of the Security Bond (which may be up to 4 weeks rent), the Pet Bond (which can be up to \$260) and the initial Rent payment (which can be 2 weeks rent in advance).

Fourth, to make You aware of the terms of the Residential Tenancy Agreement (including special conditions) associated with the Lease if Your Application is accepted.

Summary of what will happen if You apply to enter into a Residential Tenancy Agreement with the Lessor

Your action if You wish to apply for the Residential Tenancy Agreement:	<ol style="list-style-type: none"> 1. Complete this Application. 2. Submit this Application to the Property Manager together with any Option Fee that may be requested by the Property Manager.
Lessor's action if You do not succeed with Your Application:	<ol style="list-style-type: none"> 3. If You are not the successful applicant and have paid an Option Fee, the Option Fee will be refunded to You within 7 days of the decision.
Lessor's action if You succeed with Your Application:	<ol style="list-style-type: none"> 4. If You are the successful applicant, the Lessor will provide You with a proposed Residential Tenancy Agreement for the Premises which will grant You the option of entering into a Residential Tenancy Agreement.
What You will then need to do if You are the successful Applicant:	<ol style="list-style-type: none"> 5. If You sign the Residential Tenancy Agreement, comply with all the stipulated requirements for the creation of the Residential Tenancy Agreement set out in Part C of the document, and the Lessor (or the Property Manager) sign the document, a binding Residential Tenancy Agreement will exist between You and the Lessor. In the case of where an Option Fee has been paid there will be no need for the Lessor (or Property Manager) to sign the document for a binding Residential Tenancy Agreement to exist. 6. If any of the events mentioned in clause 5 of this Summary above do not occur the ramifications of that are set out below in clause 18 of Part B of this Application.

FOR: Premises Address:

FROM: Proposed Tenants' Names:

TO: The Property Manager:

Agency Name: CLR WA Pty Ltd - T/A Laurence Realty North

Address: 4/36 Anchorage Drive, Mindarie, WA, 6030

Telephone: Business: 9407 9971

Facsimile: 9407 9972

E-mail: info@laurencerealty.com.au

PART A (TO BE COMPLETED BY PROPERTY MANAGER)

1. Premises
2. Rent \$ per week
3. Option Fee (if applicable) \$

4. If You are the successful applicant, and wish to enter into a Residential Tenancy Agreement with the Lessor, You will be required to pay the following money to the Property Manager:

REQUIRED MONEY

- | | | |
|-------------------------------|----|----------------------|
| (a) Security bond of | \$ | <input type="text"/> |
| (b) Pet bond (if applicable) | \$ | <input type="text"/> |
| (c) First two weeks rent | \$ | <input type="text"/> |
| (d) Less Option Fee (if paid) | \$ | <input type="text"/> |
| (e) Total | \$ | <input type="text"/> |

PART B (TO BE COMPLETED BY YOU)

NOTE: This document is not a Residential Tenancy Agreement and does not grant any right to occupy the Premises

INFORMATION FROM "YOU" (the proposed tenant or tenants)

TENANCY DETAILS

5. You require the tenancy for a period of months from to
6. At a rent of \$ per week
7. Total number of persons to occupy the Premises Adults Children Ages
8. Pets - Type of Pet Breed Number Age
Type of Pet Breed Number Age
9. Do You intend applying for a residential tenancy bond from a State Government Department? Yes No
If Yes, \$ Branch:
10. Bank account details for refund of Option Fee (if applicable)
Bank: BSB:
Account No.: Account Name:
11. Any Special Conditions requested by You:

NOTE: The Lessor is not obliged to accept any of the Your Special Conditions.

12. The address at which You wish to receive the Residential Tenancy Agreement if You are successful and/or notices relating to tenancy
Email (optional):
Fax (optional):
Postal address (required):
13. You declare that You are not bankrupt and that all of the information supplied in this Application is true and correct and is not misleading in anyway.
14. You acknowledge that, having inspected the Premises, You will accept possession of the Premises in the condition it was in as at the date of inspection.
15. By Signing this application You are making an application to lease the Premises. The Lessor may or may not send You a proposed Residential Tenancy Agreement for the Premises.
16. If You are the successful applicant, the Lessor will send You a proposed Residential Tenancy Agreement for the Premises which will contain information about pre-requisites for the creation of a binding Residential Tenancy Agreement. The Residential Tenancy Agreement will be comprised of Parts A, B and C. Parts A and B can be viewed on reiwa.com.au. Part C will also include additional terms agreed to by the parties, a draft of which is attached to this Application.
17. If a sum for an Option Fee is stipulated in Part A, You must pay that Option Fee to the Property Manager at the same time You make this application. The Option Fee must be paid by You by cash or cheque. If You are not the successful applicant and have paid an Option Fee, the Option Fee will be refunded to You by way of an electronic transfer to Your bank account details set out in Part B within 7 days of the decision.

application to enter into residential tenancy agreement

18. If You are the successful application the Lessor will provide You with a proposed Residential Tenancy Agreement for the Premises which will grant You the option of entering into a Residential Tenancy Agreement:

- (a) if You sign the Residential Tenancy Agreement, comply with all the stipulated requirements for the creation of a binding Residential Tenancy Agreement as set out in Part C of the document (eg returning the document to the Property Manager by the stipulated time, paying full stipulated rental and bond); and:
- (i) if an Option Fee has been paid THEN a binding Residential Tenancy Agreement will exist between You and the Lessor and any Option Fee will be refunded to You or applied towards the rent; or
 - (ii) if no Option Fee has been paid and if neither the Lessor nor the Property Manager sign the document THEN no binding Residential Tenancy Agreement will exist between You and the Lessor; or
 - or
 - (iii) if no Option Fee has been paid and if the Lessor (or the Property Manager) signs the document, THEN a binding Residential Tenancy Agreement will exist between You and the Lessor.
- (b) if You do not sign the Residential Tenancy Agreement or if You do not comply with the pre-requisites for the existence of the Residential Tenancy Agreement You will not have entered into a binding Residential Tenancy Agreement, the option for You to enter such an agreement will lapse, and any Option Fee paid by You will be forfeited to the Lessor.

Note: Under the Residential Tenancy Act 1987 agreements to lease do not have to be in writing and may be entered verbally or by conduct. This clause 18 does not purport to remove any right of parties to reach non-written agreements. However, if the parties wish to enter an agreement on the terms set out in this form, the pre-requisites set out above must be met in order for the lease to exist.

19. **YOU MUST UNDERSTAND THAT IF YOU ARE THE SUCCESSFUL APPLICANT AND THE LESSOR PROVIDES YOU WITH A PROPOSED RESIDENTIAL TENANCY AGREEMENT BUT YOU DO NOT COMPLY WITH PRE-REQUISITES FOR THE EXISTENCE OF A BINDING RESIDENTIAL TENANCY AGREEMENT, SET OUT IN PART C OF THE RESIDENTIAL TENANCY AGREEMENT (INCLUDING SIGNING THE RESIDENTIAL TENANCY AGREEMENT, RETURNING IT TO THE PROPERTY MANAGER BY THE STIPULATED TIME, PAY ANY STIPULATED RENTAL IN ADVANCE, SECURITY BOND AND / OR PET BOND) NO RESIDENTIAL TENANCY AGREEMENT WILL COME INTO EXISTENCE AND THE LESSOR MAY ENTER INTO A RESIDENTIAL TENANCY AGREEMENT WITH ANOTHER PERSON.**

20. DEFINITIONS

- (a) "**Act**" means the *Residential Tenancies Act 1987* including any amendments.
"**Application**" means this Application to enter into a Residential Tenancy Agreement.
"**Business Day**" means any day except a Sunday or public holiday in Western Australia.
"**Lessor**" means the person/entity with the authority to lease the Premises.
"**Option Fee**" means a payment as referred to in section 27(2)(a) of the Act. The amount of the Option Fee is specified in Part A of this application. The amount of the Option Fee is capped as follows:
- (i) where the weekly rental under the Residential Tenancy Agreement is \$500 or less, an Option Fee of up to \$50 is payable;
 - (ii) where the weekly rental under the Residential Tenancy Agreement exceeds \$500, an Option Fee of up to \$100 is payable;
 - (ii) where the Residential Tenancy Agreement is for residential premises south of the 26th parallel of south latitude and the weekly rent is \$1,200 or more, an Option Fee of up to \$1,200 is payable.
- "**Premises**" means the address specified on the first page of this document. Any items included or excluded will appear in Part A of the proposed Residential Tenancy Agreement.
"**Property Manager**" means the real estate agent appointed by the Lessor to lease and manage the Premises.
"**Residential Tenancy Agreement**" means an agreement in writing in the form prescribed by the Act, comprising of Parts A, B and C. Part C will include additional special conditions as agreed between the parties.
"**You**" or "**Your**" means the person or persons making the Application to Lease the Premises.
- (b) All acts and things that the Lessor is required or empowered to do may be done by the Lessor or their Property Manager.

21. You agree that for the purpose of this Application, the Lessor or Property Manager may make enquiries of the persons given as referees, next of kin or emergency contacts provided by You, and also make enquiries of such other persons or agencies as the Lessor may see fit.

The personal information You give in this Application or collected from other sources is necessary for the Lessor or Property Manager to verify Your identity, to process and evaluate the Application, to manage the tenancy and to conduct the Property Manager's business. Personal information collected about You in this Application and during the course of the tenancy if the Application is successful may be disclosed for the purpose for which it was collected to other parties including to the Lessor, referees, other Property Managers, prospective lessors, third party operators of residential tenancy databases, and prospective buyers of the Premises. Information already held on residential tenancy databases may also be disclosed to the Property Manager or Lessor.

If You enter into the Residential Tenancy Agreement or You fail to comply with Your obligations under any Residential Tenancy Agreement that fact and other relevant personal information collected about You during the course of this Application (including information provided separately to this application) or the Residential Tenancy Agreement may also be disclosed to the Lessor, third party operators of tenancy reference databases (to the extent permitted by law), other Property Managers, prospective lessors and prospective buyers of the Premises.

If You would like to access the personal information the Lessor or Property Manager holds, You can do so by contacting the Property Manager. See also the attached notice regarding use of residential tenancy databases.

You can also correct this information if it is inaccurate, incomplete or out-of-date. If the information in this Application, is not provided, the Property Manager may not be able to process the Application, or the Residential Tenancy Agreement properly or manage the tenancy properly.

Initials

NOTICE OF USE OF ONE OR MORE RESIDENTIAL TENANCY DATABASES Section 82C - Residential Tenancies Act 1987

1. It is the Property Manager's usual practice to use one or more residential databases for the purpose of checking an applicant's tenancy history.
2. The name of each residential tenancy database the Property Manager or Lessor usually uses, or may use, for deciding whether a residential tenancy agreement should be entered into with a person are set out below:
3. The contact details for the database operator(s) who operates the database(s) used by the PM as referred to above are as follows:

(a) **TICA** (strike out if inapplicable)

- (i) **Address:** PO Box 120, Concord NSW 2137
- (ii) **Telephone:** 190 222 0346. Calls are charged \$5.45 per minute including GST (higher for mobile or pay phones)
- (iii) **Facsimile:** (02) 9743 4844
- (iv) **Website:** www.tica.com.au

(b) **National Tenancy Database** (strike out if inapplicable)

- (i) **Address:** GPO Box 13294, George Street 120, Brisbane QLD 4003
- (ii) **Telephone:** 1300 563 826
- (iii) **Facsimile:** (07) 3009 0619
- (iv) **Email:** info@ntd.net.au
- (v) **Website:** www.ntd.net.au

(c) **Other Databases** (if applicable)

- (i) **Name:**
- (ii) **Address:**
- (iii) **Telephone:**
- (iv) **Facsimile:**
- (v) **Email:**
- (vi) **Website:**

4. The applicant may obtain information from the database operator in the following manner:

(a) as to TICA:

- (i) Postal and fax application forms can be downloaded from www.tica.com.au. Information regarding application fees can be found on the application form;

(b) as to the National Tenancy Database:

- (i) A request for rental history file can be downloaded from www.ntd.net.au. A link to the form can be found under the tab "For Tenants".
- (ii) A request for rental history may be submitted by post, fax or email.

- (c) as to
- (i)
 -

NOTE: This notice is required to be given regardless of whether the Property Manager intends to conduct a search on the particular applicant.

application to enter into residential tenancy agreement



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YOUR (First Person's) PARTICULARS

Your Name
(SURNAME) (FIRST NAME) (MIDDLE NAME)

Present Address

Phone No Work Phone No Home

Mobile Email

Date of Birth Australian Citizen Yes No

DOCUMENTS TO CONFIRM YOUR IDENTITY

Drivers Lic'ence No State Passport No

Other ID

Proof of Identification (licence number/bankcard etc)

Vehicle Type & Registration No

Anything else to support Your Application

Smoker Yes No

Personal References

a)
NAME TELEPHONE

b)
NAME TELEPHONE

(i) Name of current lessor or managing agent to whom rent is paid

Address Phone No

Rental Paid \$ Period Rented From To

Reason for leaving

(ii) Previous address of Applicant

Name of previous lessor or managing agent to whom rent was paid

Address Phone No

Rental Paid \$ Period Rented From To

Reason for leaving

(iii) Occupation: (Note: Your Employer may be contacted to verify employment)

Employer Period of Employment

Phone No Wage \$

If less than 12 months, name and address of previous employer

Explanation if no employment:

(iv) Next of Kin (Note: These people may be contacted to verify particulars)

First Next of Kin
NAME ADDRESS TELEPHONE

Second Next of Kin
NAME ADDRESS TELEPHONE

Emergency Contact (name and address and telephone) [Note: These people may be contacted to verify particulars.]

First Contact
NAME ADDRESS TELEPHONE

Second Contact
NAME ADDRESS TELEPHONE

application to enter into residential tenancy agreement

YOUR (Second Person's) PARTICULARS

Your Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	(SURNAME)	(FIRST NAME)	(MIDDLE NAME)
Present Address	<input type="text"/>		
Phone No Work	<input type="text"/>	Phone No Home	<input type="text"/>
Mobile	<input type="text"/>	Email	<input type="text"/>
Date of Birth	<input type="text"/>	Australian Citizen	<input type="checkbox"/> Yes <input type="checkbox"/> No

DOCUMENTS TO CONFIRM YOUR IDENTITY

Driver's Licence No	<input type="text"/>	State	<input type="text"/>	Passport No	<input type="text"/>
Other ID	<input type="text"/>	<input type="text"/>			
Proof of Identification (licence number/bankcard etc)	<input type="text"/>				
Vehicle Type & Registration No	<input type="text"/>				
Anything else to support Your Application	<input type="text"/>				

Smoker Yes No

Personal References	a)	<input type="text"/>	<input type="text"/>
		NAME	TELEPHONE
	b)	<input type="text"/>	<input type="text"/>
		NAME	TELEPHONE

(i) Name of current lessor or managing agent to whom rent is paid

Address Phone No

Rental Paid \$ Period Rented From To

Reason for leaving

(ii) Previous address of Applicant

Name of previous lessor or managing agent to whom rent was paid

Address Phone No

Rental Paid \$ Period Rented From To

Reason for leaving

(iii) Occupation: (Note: Your Employer may be contacted to verify employment)

Employer Period of Employment

Phone No Wage \$

If less than 12 months, name and address of previous employer

Explanation if no employment:

(iv) Next of Kin (Note: These people may be contacted to verify particulars)

First Next of Kin	<input type="text"/>	<input type="text"/>	<input type="text"/>
	NAME	ADDRESS	TELEPHONE
Second Next of Kin	<input type="text"/>	<input type="text"/>	<input type="text"/>
	NAME	ADDRESS	TELEPHONE
Emergency Contact (name and address and telephone) [Note: These people may be contacted to verify particulars.]			
First Contact	<input type="text"/>	<input type="text"/>	<input type="text"/>
	NAME	ADDRESS	TELEPHONE
Second Contact	<input type="text"/>	<input type="text"/>	<input type="text"/>
	NAME	ADDRESS	TELEPHONE

application to enter into residential tenancy agreement



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YOUR (Third Person's) PARTICULARS

Your Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	(SURNAME)	(FIRST NAME)	(MIDDLE NAME)
Present Address	<input type="text"/>		
Phone No Work	<input type="text"/>	Phone No Home	<input type="text"/>
Mobile	<input type="text"/>	Email	<input type="text"/>
Date of Birth	<input type="text"/>	Australian Citizen	<input type="checkbox"/> Yes <input type="checkbox"/> No

DOCUMENTS TO CONFIRM YOUR IDENTITY

Drivers Lic'ence No	<input type="text"/>	State	<input type="text"/>	Passport No	<input type="text"/>
Other ID	<input type="text"/>	<input type="text"/>			
Proof of Identification (licence number/bankcard etc)	<input type="text"/>				
Vehicle Type & Registration No	<input type="text"/>				
Anything else to support Your Application	<input type="text"/>				

Smoker Yes No

Personal References	a)	<input type="text"/>	<input type="text"/>
		NAME	TELEPHONE
	b)	<input type="text"/>	<input type="text"/>
		NAME	TELEPHONE

(i) Name of current lessor or managing agent to whom rent is paid

Address Phone No

Rental Paid \$ Period Rented From To

Reason for leaving

(ii) Previous address of Applicant

Name of previous lessor or managing agent to whom rent was paid

Address Phone No

Rental Paid \$ Period Rented From To

Reason for leaving

(iii) Occupation: (Note: Your Employer may be contacted to verify employment)

Employer Period of Employment

Phone No Wage \$

If less than 12 months, name and address of previous employer

Explanation if no employment:

(iv) Next of Kin (Note: These people may be contacted to verify particulars)

First Next of Kin	<input type="text"/>	<input type="text"/>	<input type="text"/>
	NAME	ADDRESS	TELEPHONE
Second Next of Kin	<input type="text"/>	<input type="text"/>	<input type="text"/>
	NAME	ADDRESS	TELEPHONE
Emergency Contact (name and address and telephone) [Note: These people may be contacted to verify particulars.]			
First Contact	<input type="text"/>	<input type="text"/>	<input type="text"/>
	NAME	ADDRESS	TELEPHONE
Second Contact	<input type="text"/>	<input type="text"/>	<input type="text"/>
	NAME	ADDRESS	TELEPHONE

application to enter into residential tenancy agreement

By Signing this document You are making an application to enter into a Residential Tenancy Agreement in relation to the Premises. Your Application may or may not be successful.

Your Signature (**First Person**)

Date / /

Your Signature (**Second Person**)

Date / /

Your Signature (**Third Person**)

Date / /